



Western Welcome Week  
Celebrating Community

**WESTERN WELCOME WEEK**  
**59<sup>th</sup> WWW ARTS & CRAFTS FAIR**  
**SATURDAY, AUGUST 18, 2018**

**APPLICATION FOR EXHIBIT SPACE**

For WWW Use Only  
\_\_\_\_\_  
DB  EM1  EM2

**INSTRUCTIONS: DEADLINE JULY 1, 2018**

1. Type or print legibly in black or blue ink – **complete both page 1 and 2**
2. Make check for \$120 per each 10'x10' booth space, payable to Western Welcome Week, Inc.
3. Mail \$120 check per space, completed application, and minimum of 3 photos including one of the artist(s) doing their craft to: Western Welcome Week 5890 S. Bemis St., Littleton, CO 80120-2010
4. Artists sharing a booth must send an application for each artist - checking that the booth is shared.
5. **Please do not staple form or anything to form.**
6. If you have questions please contact the Western Welcome Week office at (303) 794-4870.

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip+4 \_\_\_\_\_

Company Name \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_

E-mail \_\_\_\_\_

Web Site \_\_\_\_\_

Please check the categories that best describe your craft(s): Check all that apply

- |  |   |
|--|---|
| <input type="checkbox"/> Art: painting, pencil, charcoal, sculpture etc.   | <input type="checkbox"/> Home Décor                         |
| <input type="checkbox"/> Ceramics: Greenware, pottery                      | <input type="checkbox"/> Jewelry                            |
| <input type="checkbox"/> Children: Toys, clothing, costumes, games         | <input type="checkbox"/> Leather: Hats, belts, purses, etc. |
| <input type="checkbox"/> Clothing: Textiles                                | <input type="checkbox"/> Photography                        |
| <input type="checkbox"/> Food: Pre-packages dips, jerky, soups, etc.       | <input type="checkbox"/> Wood                               |
| <input type="checkbox"/> Home Accessories: soaps, candles, body oils, etc. | <input type="checkbox"/> Yard Décor                         |

Other: \_\_\_\_\_

Detailed Description of "your original, handcrafted" crafts to be sold: **Electricity is not available**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Booth is shared with: \_\_\_\_\_

<p><b>For WWW Office Use Only - Please do not fill out these areas:</b></p> <p>Date Received _____ Application # _____</p> <p>Paid \$ _____ 2017 Assignment _____</p>	<p><b>2018 Booth Assignment</b></p> <p>_____  <b>Single Booth</b> <input type="checkbox"/>  <b>Double Booth</b> <input type="checkbox"/>  <b>Triple Booth</b> <input type="checkbox"/></p>
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**License & Taxes:** It is the responsibility of the crafter to apply for a Colorado State Sales Tax or Colorado Special Events License - if you do not have one they can be obtained on the State website <https://www.colorado.gov/search?tid=Special%20Events%20License> The combined sales tax rate for Littleton, CO is **7.25%**. This is the total of state, county and city sales tax rates. The Colorado state sales tax rate is currently 2.9%, Littleton 3%, Arapahoe County 0.25%, and special 1.1% (subject to change) will be due by September 20, 2017. Tax calculation can be obtained at (Western Welcome Week does not provide tax tables) <http://www.salestaxstates.com/sales-tax-calculator-colorado-littleton-80120>

State License Number \_\_\_\_\_ I have applied \_\_\_\_\_  
Date applied \_\_\_\_\_

**Liability Release:** It is agreed by the parties that the nature of the facilities, the presence and circulation of large numbers of people and the large number of removable articles in numerous booths make it reasonable that: The exhibitor shall assume the risk of injury, loss or damage; the exhibitor signing of this contract hereby assumes such risk of injury, loss, or damage; and the exhibitor signing of this contract hereby assumes such risk and releases Western Welcome Week, Inc. from any and all claims for loss, damage and injury.

**Reservation of Rights:** Western Welcome Week, Inc., a nonprofit organization, reserves the right to refuse participation to any group, groups, individuals, an individual, association, business, or any other entity of any nature or type that WWW feels in its sole discretion would not further the goals of the organization, would not be appropriate considering circumstances, or might reflect negatively upon WWW, and individual or group. The undersigned applicant accepts and agrees to this reservation of rights.

**Weather:** Be advised that Western Welcome Week has specific dates for events and are not cancelled due to inclement weather and no refunds are made. However, if weather creates a safety issue Western Welcome Week reserves the right to terminate or postpone the event.

**Food/Beverage:** No food or beverage can be sold or handed out without prior approval of Western Welcome Week.

**Setup:** Setup begins at 5am and is the responsibility of the crafter; providing own tent, tables, chairs and trash removal. Tear down begins at 5pm, not before unless instructed by the Western Welcome Week arts & Crafts Committee. **Electricity is not available.**

**Acceptance of this application constitutes a contract. As an exhibitor, I agree to the liability release and to abide by the terms of the contract. I guarantee that I am displaying my own original work and understand that should I misrepresent myself or my display, I may be asked to leave and will forfeit my registration fee and name will be removed from acceptable applicants for future shows.**

**Deadline: July 1, 2018**

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Western Welcome Week • 5890 S. Bemis St. • Littleton, CO 80120 • 303-794-4870  
info@westernwelcomeweek.org • www.westernwelcomeweek.org  
Western Welcome Week is a 501(c)(3) Public Charity