

**WESTERN WELCOME WEEK**  
**59<sup>th</sup> WWW ARTS & CRAFTS FESTIVAL**  
**SATURDAY, AUGUST 18, 2018**  
**APPLICATION FOR NON-PROFIT EXHIBIT SPACE**

For WWW Use
EA <input type="checkbox"/>

**INSTRUCTIONS: DEADLINE July 1, 2018**

1. Type or print legibly in black or blue ink – **complete both page 1 and 2**
2. All applications **must include copy of 501(c) designation**; applications will not be processed without designation certification  
**Fees:** 501(c)(3) and 501(c)(4) state certified nonprofit \$75 per 10'x10' booth space  
501(c)(6) state certified business \$100 per 10'x10' booth space
3. Make checks payable to Western Welcome Week, Inc. Post-dated checks will not be accepted.
4. Mail check, application, **proof of IRS 501(c)(3) or (6) designation**, to: **Western Welcome Week, 5890 S. Bemis St., Littleton, CO 80120-2010. Due to the many organizations wanting to participate in Western Welcome Week specific IRS designation is required** Questions: contact (303) 794-4870.

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip+4 \_\_\_\_\_

Company Name \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Web Site \_\_\_\_\_

**Brief description of organization:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mark all that apply:     Informational             Acquire Memberships             Fund-raising

**Use of Booth Space:** Detailed Description of how booth will be utilized, brochures, etc., are greatly appreciated. If you are selling items please describe the items you will be selling - **food and beverage products are not allowed for sale or to be given out** without prior permission of WWW.

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<p><b>For WWW Office Use Only - Please do not fill out these areas:</b></p> <p>Date Received _____ Application # _____</p> <p>Paid \$ _____ 2017 Assignment _____</p>	<p style="text-align: center;"><b>2018 Booth Assignment</b></p> <p style="text-align: center;">_____</p>
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**Liability Release:** It is agreed by the parties that the nature of the facilities, the presence and circulation of large numbers of people and the large number of removable articles in numerous booths make it reasonable that: The exhibitor shall assume the risk of injury, loss or damage; the exhibitor signing of this contract hereby assumes such risk of injury, loss, or damage; and the exhibitor signing of this contract hereby assumes such risk and releases Western Welcome Week, Inc. from any and all claims for loss, damage and injury. **Reservation of Rights:** Western Welcome Week, Inc., a nonprofit organization, reserves the right to refuse participation to any group, groups, individuals, an individual, association, business, or any other entity of any nature or type that WWW feels in its sole discretion would not further the goals of the organization, would not be appropriate considering circumstances, or might reflect negatively upon WWW, and individual or group. The undersigned applicant accepts and agrees to this reservation of rights.

**Weather:** Be advised that Western Welcome Week has specific dates for events and are not cancelled due to inclement weather and no refunds are made. However, if weather creates a safety issue Western Welcome Week reserves the right to terminate or postpone the event. **Food/Beverage:** No food or beverage can be sold or handed out without prior approval of Western Welcome Week. **Setup:** Setup begins at 5am and is the responsibility of the crafter; providing own tent, tables, chairs and trash removal. Tear down begins at 5pm. Electricity is not available.

**Acceptance of this application constitutes a contract. As an exhibitor, I agree to the liability release and to abide by the terms of the contract.**

**Deadline: July 1, 2018**

Signature: \_\_\_\_\_ Date \_\_\_\_\_

*Western Welcome Week • 5890 S. Bemis St., Littleton, CO 80120  
303-794-4870 • Fax 303-794-4853 • info@westernwelcomeweek.org • www.westernwelcomeweek.org  
Western Welcome Week is a 501(c)(3) Public Charity*